

TOWN OF SECAUCUS
MAYOR AND COUNCIL MEETING - OCTOBER 10, 2017
CAUCUS/EXECUTIVE SESSION 4:30 PM
MEETING TO COMMENCE 7:00 PM

THE ORDINANCES FOR INTRODUCTION ARE FOR DISCUSSION
PURPOSES AND ARE SUBJECT TO CHANGE. ITEMS MAY BE
ADDED OR REMOVED AS DETERMINED BY THE TOWN COUNCIL.

The town does not provide agenda for Council Meetings; however, below is a list of matters scheduled to be discussed which is intended to be a worksheet or reference sheet only for the Mayor and Council Members. No person shall rely on this sheet because scheduled items may be deleted and new items may be added, and Council Members may raise issues during the meeting and take action with respect to the same which are not listed herein.

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT

ROLL CALL

ORDINANCES FOR INTRODUCTION

Ordinance No. 2017-25: Bond ordinance to authorize the making of various public improvements in, by and for the Town of Secaucus, in the County of Hudson, State of New Jersey, to appropriate the sum of \$500,000 to pay the cost thereof, to make a down payment, to authorize the issuance of bonds to finance such appropriation and to provide for the issuance of bond anticipation notes in anticipation of the issuance of such bonds

RESOLUTIONS (CONSENT AGENDA)

PLEASE SEE CONSENT AGENDA FOR LIST OF RESOLUTIONS

BINGO/RAFFLE APPLICATIONS

- 1) Application for an On-Premise Draw Raffle to be held on November 17, 2017, sponsored by the Huber Street School PTA
- 2) Application for an On-Premise 50/50 to be held on November 17, 2017, sponsored by the Huber Street School PTA

COMMUNICATIONS REQUIRING ACTION BY MAYOR AND COUNCIL

- 1) Request by Krystle Snarski to use the pool and gym in the Secaucus Recreation Center on February 17, 2018 for the Hudson County Swimming Championships

COMMITTEE REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

REMARKS OF CITIZENS

ADJOURNMENT

Town of Secaucus
CONSENT AGENDA - 10/10/2017

THIS AGENDA IS FOR DISCUSSION PURPOSES AND IS SUBJECT TO CHANGE.
ITEMS MAY BE ADDED OR REMOVED AS DETERMINED BY THE TOWN COUNCIL.

All matters listed under Consent Agenda are considered to be routine by the Mayor and Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1) Resolution making an emergency appropriation for Capital Improvement Fund in the amount of \$9,000.00 for the Current Fund

2) Resolution establishing the following rates for staff working the Recreational Basketball Program for the 2017/2018 season:
Referees-\$25 per game - Table Staff-\$10 per game - Table (students)-\$8.50 per game

3) Resolution establishing hourly wages for staff working the Baseball and Softball Clinics

4) Resolution appointing Sonia Aboushaca and Colleen Mastorelli as Part-Time Relief Crossing Guards, #34000, effective October 10, 2017, at the rate of \$86.30 per shift, pending the successful completion of a background check and physical examination

5) Resolution appointing Gabriel Rodriguez as a Lifeguard in the Recreation Center Pool, #8500, effective October 10, 2017, at the hourly rate of \$10.00

6) Resolution appointing Custodial/Zamboni Driver Personnel, Custodial Personnel, Skateguard Personnel and Clerical Personnel for the Secaucus Ice Rink, #83000, effective October 11, 2017

7) Resolution appointing Barbara Kelly as a Counselor (one-on-one) to the Secaucus Before and After Care program, effective October 10, 2017, at the hourly rate of \$10.00, pending the successful completion of a background check and physical examination

8) A resolution of the Town of Secaucus supporting the Secaucus Police Department's efforts for Put the Brakes on Fatalities Day, October 10, 2017

9) A resolution on behalf of the Town of Secaucus extending the contract for Vehicle Fueling Services

10) A resolution on behalf of the Town of Secaucus for approval to submit a grant application and execute grant contract with the New Jersey Department of Transportation for Flanagan Way Improvement Project

11) A resolution on behalf of the Town of Secaucus for approval to submit a grant application and execute grant contract with the New Jersey Department of Transportation for Extension of the Bike Lane along Meadowlands Parkway

12) Resolution certifying that the Governing Body members have reviewed the 2016 Annual Audit "General Comments and Recommendations"

13) Resolution stating that the Corrective Action Plan prepared by the Chief Financial Officer, for the Town of Secaucus, has been completed in accordance with State and Federal Requirements

Ordinance No. 2017-25

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE TOWN OF SECAUCUS, IN THE COUNTY OF HUDSON, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$500,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

BE IT ORDAINED by the Town Council of the Town of Secaucus, in the County of Hudson, State of New Jersey, as follows:

Section 1. The Town of Secaucus, in the County of Hudson, State of New Jersey (the "Town") is hereby authorized to make various public improvements in, by and for said Town, as more particularly described in Section 4 hereof. Said improvements shall include all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements described in Sections 1 and 4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated as the appropriation for said respective purposes. Said appropriation shall be met from the proceeds of the sale of the bonds authorized and the down payment appropriated by this ordinance. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that the making of such improvements is not a current expense of said Town.

Section 4. The several purposes hereby authorized for the financing of which said obligations are to be issued are set forth in the following "Schedule of Improvements, Purposes and Amounts" which schedule also shows (1) the amount of the appropriation and the estimated cost of each such purpose, and (2) the amount of each sum which is to be provided by the down payment hereinafter appropriated to finance such purposes, and (3) the estimated maximum amount of bonds and notes to be issued for each such purpose, and (4) the period of usefulness of each such purpose, according to its reasonable life, computed from the date of said bonds:

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNTS

A. Undertaking of engineering design, permitting and other pre-construction activities in connection with the construction of a flood containment wall and related improvements along Mill Creek in the vicinity of Gail Place and Valley Court.

Appropriation and Estimated Cost	\$350,000
Down Payment Appropriated	\$ 16,700
Bonds and Notes Authorized	\$333,300
Period of Usefulness	15 years

B. Resurfacing of various roads in the Town, as set forth on a list prepared by the Town Engineer on file or to be placed on file with the Town Clerk, and hereby approved as if set forth herein in full. Depending upon the contract price and other exigent circumstances, and upon approval by the Town Council, there may be additions to or deletions from the aforesaid list. It is hereby determined and stated that said roads being resurfaced are of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Appropriation and Estimated Cost	\$150,000
Down Payment Appropriated	\$ 7,300
Bonds and Notes Authorized	\$142,700
Period of Usefulness	10 years

Aggregate Appropriation and Estimated Cost	\$500,000
Aggregate Down Payment Appropriated	\$ 24,000
Aggregate Amount of Bonds and Notes Authorized	\$476,000

Section 5. The cost of such purposes, as hereinbefore stated, includes the aggregate amount of \$365,000 which is estimated to be necessary to finance the cost of such purposes, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 6. It is hereby determined and stated that moneys exceeding \$24,000, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said Town or heretofore appropriated for down payments on capital improvements or for the capital improvement fund by an emergency appropriation, are now available to finance said purposes. The sum of \$24,000 is hereby appropriated from such moneys to the payment of the cost of said purposes.

Section 7. To finance said purposes, bonds of said Town of an aggregate principal amount not exceeding \$476,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 8. To finance said purposes, bond anticipation notes of said Town of an aggregate principal amount not exceeding \$476,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 9. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be

renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Mayor and by a financial officer and shall be under the seal of said Town and attested by the Town Clerk or Deputy Town Clerk. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 10. It is hereby determined and declared that the average period of usefulness of said purposes, according to their reasonable lives, taking into consideration the respective amounts of bonds or notes authorized for said purposes, is a period of 13.50 years computed from the date of said bonds.

Section 11. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Town Clerk of said Town, and that such statement so filed shows that the gross debt of said Town, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$476,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 12. Any funds received from private parties, the County of Hudson, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purposes, shall be applied to the payment of the cost of such purposes, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 13. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Town Clerk and is available for public inspection.

Section 14. The Town intends to issue the bonds or notes to finance the cost of the improvements described in Sections 1 and 4 of this bond ordinance. If the Town incurs such costs prior to the issuance of the bonds or notes, the Town hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 15. The full faith and credit of the Town are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Town, and the Town shall levy ad valorem taxes upon all the taxable real property within the Town for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 16. This ordinance shall take effect twenty days after the first publication thereof after final passage.

RESOLUTION

WHEREAS, an emergency has arisen with respect to the need for down-payment funds for capital projects for the Town of Secaucus, and no adequate provision has been made in the 2017 budget for the aforesaid purpose, and N.J.S. 40A:4-46 provides for the creation of an emergency appropriation for the purpose mentioned above, and

WHEREAS, the total amount of the emergency appropriations created, including the appropriation to be created by this resolution is \$9,000.00 and three (3) percent of the total operating appropriations in the budget for 2017 is \$1,417,700.12 and

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations in the budget for 2017,

NOW, THEREFORE, BE IT RESOLVED (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with N.J.S. 40A:4-48:

1. An emergency appropriation is hereby made for Capital Improvement Fund in the amount of \$9,000.00 for the Current Fund, and
2. That the said emergency appropriation shall be provided for in full in the 2018 budget, and is requested to be excluded from CAPS, pursuant to N.J.S. 40A:4-53.3c(1), and
3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on October 10, 2017.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

**CERTIFICATION FOR EMERGENCY APPROPRIATION FORM
CHIEF FINANCIAL OFFICER**

This statement must be prepared in duplicate by the chief financial officer and filed with the municipal clerk **prior to the adoption** of the emergency resolution. The duplicate must be filed with the Director of the Division of Local Government Services together with the emergency resolution.

Please answer all questions:

Purpose of emergency appropriation: Down Payment for General Capital Ordinance for Various Public Improvements in the Town of Secaucus (Flood Containment & Road Resurfacing)

Document fully the circumstances for
The emergency resolution
Statements such as "insufficient appropriation" or
"roads need repair" are not acceptable and
delay the review of the emergency

Date of occurrence: _____

Have any contracts been awarded or purchase orders placed in connection with this emergency appropriation? _____

Date _____
Chief Financial Officer _____
Municipality _____

<u>TITLE OF THE RESOLUTION</u>	Emergency appropriation
<u>STATUTORY REFERENCE</u>	NJSA 40A:4-46
<u>INSTANCE WHEN YOU WOULD TYPICALLY USE</u>	usually utilized for emergency appropriations after adoption of the annual budget, for purposes unforeseen at the time of adoption.
<u>LIMITATIONS</u>	If the emergency appropriation does not exceed 3% of the total of current and utility operating appropriations funded in the budget adopted for that year, the appropriation may be raised as a deferred charge outside CAP with Division approval, pursuant to 40A:4-48. If the emergency appropriation, together with all other emergency appropriations made during the year, exceeds the 3%, the governing body, in its resolution, must request permission from the Director to exceed the limitation. Should the Director approve the emergency, the amount exceeding the 3% shall be raised as a deferred charge inside CAP in the next year's budget.
<u>RELATED STATUTORY OR OTHER REFERENCES</u>	NJSA 40A:4-48, 40A:4-52
<u>NUMBER OF COPIES DLGS</u>	Two
<u>DOCUMENTATION REQUIRED</u>	Affidavit of the Chief Financial Officer pursuant to NJSA 40A:4-52
<u>OTHER INFORMATION</u>	Supporting calculation of the Capital Improvement Fund for the period starting the beginning of the budget year up to the date of the introduction of the related ordinance.
<u>VOTE FOR PASSAGE</u>	2/3 of the full membership
<u>EFFECTIVE DATE</u>	Date of passage
<u>THE PROPER FORM AND HOW TO FILL IT IN</u>	Please see sample resolution on the next page
<u>VOTE NECESSARY</u>	No
<u>DATE OF FILING</u>	5 days after adoption of resolution

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that pursuant to the recommendations of Michael Pero, Superintendent of Recreations, that the following rates will apply for staff working the Recreation Basketball Program for the 2017/2018 season:

- Referees – \$25.00 / per game
- Table Staff - \$10.00 / per game
- Table (students) - \$8.50 / per game

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on October 10, 2017.

Town Clerk	Mayor			
Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that pursuant to the recommendations of Michael Pero, Superintendent of Recreations, to conduct the following Sports Clinic for Fall 2017 and Spring 2018, each to run for up to five (5) weeks:

Baseball Clinic

Director – \$25.00 / Hour
Coaches - up to five (5) adults - \$15.00 / Hour
Workers - up to four (4) students - \$8.50 / Hour

Soffball Clinic

Director - \$25.00 / Hour
Workers – \$15.00 /Hour

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on October 10, 2017.

Town Clerk	Mayor			
Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of Kevin Flaherty, Chief of Police, that pending the successful completion of a background check and physical examination the below persons are hereby appointed to the position of part time **Relief Crossing Guards #34000**, effective October 10, 2017, at the rate of pay as follows:

Sonia Aboushaca	\$86.30 / Shift
Colleen Mastorelli	\$86.30 / Shift

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on October 10, 2017.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that pursuant to the recommendation of the Superintendent of Recreation, the following person is hereby appointed to the seasonal part time position noted below in the **Recreation Center Pool (#8500)**, effective October 10, 2017, as follows

<u>Lifeguard</u>	<u>Hourly Rate</u>
Gabriel Rodriguez	\$10.00

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on October 10, 2017.

Town Clerk Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that pursuant to the recommendations of Michael Pero, Superintendent of Recreations, the following fill in persons are hereby appointed as seasonal part time at Secaucus **Recreation Ice Rink (#83000)** Custodial/Zamboni Drivers, Custodians, Skate guards and Clerical personnel effective Wednesday, October 11, 2017 as follows:

<u>Custodial/Zamboni Driver</u>	<u>Hourly Rate</u>
Walter Francis	\$10.00 /Hour
Robert Testa	\$10.00 / Hour
<u>Custodian</u>	<u>Hourly Rate</u>
AJ Kirvin	\$8.75 / Hour
<u>Skateguards</u>	<u>Hourly Rate</u>
Samantha Delello	\$8.50 / Hour
Steven Pini	\$8.50 / Hour
John Maurin	\$8.50 / Hour
<u>Clerical</u>	<u>Hourly Rate</u>
Jenna Kirvin	\$8.50 / Hour
Amanda McCarthy	\$8.50 / Hour
Dimple Jain	\$8.50 / Hour
Brianna Cervantes	\$8.50 / Hour

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on October 10, 2017.

Town Clerk	Mayor			
Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that pursuant to the recommendation of the Superintendent of Recreation of the Town of Secaucus, that pending the successfully completion of a background check and physical examination, the below is hereby newly appointed to the position of regular Part Time Counselor for 2017 - 2018 school year in the **Secaucus Before and After Care programs (#74051)**, effective October 10, 2017, at the following hourly rate.

Counselor (one-on-one)

Barbara Kelly

Hourly Rate

\$10.00 / Hour

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on October 10, 2017.

Town Clerk Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION OF THE TOWN OF SECAUCUS
SUPPORTING THE SECAUCUS POLICE DEPARTMENT'S EFFORTS FOR
PUT THE BRAKES ON FATALITIES DAY®, OCTOBER 10, 2017**

WHEREAS, October 10, 2017 has been declared **Put the Brakes on Fatalities Day®** by the Town of Secaucus; and

WHEREAS, across the nation, traffic crashes caused 35,092 fatalities in 2015 and are the leading cause of death for young people ages 15 to 34; and

WHEREAS, in New Jersey, 603 individuals lost their lives in traffic crashes in 2016; and

WHEREAS, pedestrian-related crashes accounted for 27.5% of the state's traffic fatalities, while 19% of all fatal crashes involved a distracted driver; and

WHEREAS, motorcyclists, bicycle riders and pedestrians face increased risks on New Jersey's roadways, as people opt for alternative modes of transportation; and

WHEREAS, sixty-six (66) motorcyclists, 18 bicyclists and 166 pedestrians were killed in New Jersey in traffic-related crashes in 2016; and

WHEREAS, safer driving behaviors such as buckling up every ride, obeying posted speed limits, stopping for pedestrians in crosswalks and using crosswalks when walking, avoiding aggressive driving behaviors, never driving impaired, wearing proper safety gear while riding a motorcycle or bicycle, and, focusing solely on driving by avoiding distractions can dramatically reduce the number of traffic-related injuries and deaths.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, do hereby proclaim October 10, 2017, as **Put the Brakes on Fatalities Day®** and call upon everyone to put these lifesaving behaviors into practice to improve safety on the roadways in our community and throughout the state.

Adopted: October 10, 2017

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on October 10, 2017.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
EXTENDING THE CONTRACT FOR VEHICLE FUELING SERVICES**

WHEREAS, Resolution No. 2015-409, dated November 22, 2015, awarded an initial contract to the Exxon Service Stations on Route 3 East and Route 3 West as the Town's primary stations to provide any type of gasoline or fuel for Town of Secaucus vehicles; and

WHEREAS, the Town of Secaucus would like to continue the existing contract as set through the Fleet Credit System and this Resolution for a one (1) year period through November 9, 2018 with said extension being the final of three (3) one (1) year terms for this contract.

NOW, THEREFORE, BE IT RESOLVED that the Town of Secaucus, County of Hudson, State of New Jersey, that the Town's contract with the Exxon Service Stations on Route 3 East and Route 3 West as the Town's primary stations to provide any type of gasoline or fuel for Town vehicles pursuant to N.J.S.A. 40A:11-1 *et seq.* be continued for a one (1) year period, constituting the final year of this contract from the date of the original award; and

BE IT FURTHER RESOLVED that the Town's initial Contract, as reflected in **Resolution No. 2015-409**, through the Fleet Credit System shall continue in this extension period, not to exceed Two Hundred Seventy-Five Thousand Dollars (\$275,000.00); and

BE IT FURTHER RESOLVED that the Speedway Station on Route 3 West shall serve as the Town's secondary station to provide such gasoline and fuel services; and

BE IT FURTHER RESOLVED that the Exxon Service Stations on Route 3 East and Route 3 West, as well as the Speedway Station on Route 3 West, shall provide any and all updated compliance information requested by the Town of Secaucus' Office of Purchasing; and

BE IT FURTHER RESOLVED that the Finance Director certifies that funds are available for these services under line item 01-2010-00-58522-023; and

BE IT FURTHER RESOLVED that the Mayor, the Town Administrator and/or the Purchasing Agent are hereby authorized to execute any other documents or take any other necessary action to effectuate the spirit and intent of this Resolution.

Adopted: October 10, 2017

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on October 10, 2017.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
FOR APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A
GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION FOR FLANAGAN WAY IMPROVEMENT PROJECT**

BE IT RESOLVED that the Mayor and Council for the Town of Secaucus, formally approves the grant application for the Flanagan Way Improvement Project.

BE IT FURTHER RESOLVED that the Mayor and/or Town Administrator and the Town Clerk are hereby authorized to submit an electronic grant application identified as MA-2018—FY' 2018 Flanagan Way Improvements – 00562 to the New Jersey Department of Transportation on behalf of the Town of Secaucus in the amount of Five Hundred Seventy Thousand Six Hundred Fifty Five Dollars and Thirty Cents (\$570,655.30)

BE IT FURTHER RESOLVED that the Mayor and the Town Clerk are hereby authorized to sign the grant agreement on behalf of the Town of Secaucus, County of Hudson, State of New Jersey and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Adopted: October 10, 2017

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on October 10, 2017.

	Mayor			
Town Clerk	Yes	No	Abstain	Absent
Motion:				
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

Resolution No. _____

**TOWN OF SECAUCUS
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
FOR APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A
GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION FOR EXTENSION OF THE BIKE LANE ALONG
MEADOWLANDS PARKWAY**

BE IT RESOLVED that the Mayor and Council for the Town of Secaucus, formally approves the grant application for the Meadowlands Bike Path Extension.

BE IT FURTHER RESOLVED that the Mayor and/or Town Administrator and the Town Clerk are hereby authorized to submit an electronic grant application identified as MA-2018—FY' 2018 Meadowland Parkway Bike Path Extension – 00058 to the New Jersey Department of Transportation on behalf of the Town of Secaucus in the amount of Three Hundred Thirty Two Thousand One Hundred Seventy One and Seventy Five Cents (\$332,171.75)

BE IT FURTHER RESOLVED that the Mayor and the Town Clerk are hereby authorized to sign the grant agreement on behalf of the Town of Secaucus, County of Hudson, State of New Jersey and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Adopted: October 10, 2017

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on October 10, 2017.

	Mayor			
Town Clerk	Yes	No	Abstain	Absent
Motion:				
Second:				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Councilman Gerbasio				
Mayor Gonnelli				

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2016 has been filed by a Registered Municipal Accountant with the Clerk of Town Council pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated a regulation N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled: "Schedule of Findings and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled: "Schedule of Findings and Recommendations" as evidenced by the group affidavit form of the governing body attached hereto: and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Secaucus, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on October 10, 2017.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Jeffas				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Firro				
Councilman Dehnert				
Mayor Gonnelli				

**TOWN OF SECAUCUS
COUNTY OF HUDSON
RESOLUTION**

WHEREAS, in accordance with the Single Audit Act, U.S. Office of Management and Budget Circular A-128, and New Jersey Office of Management and Budget Circular Letter 87-11, the Town of Secaucus, County of Hudson, is obligated to prepare a Corrective Action Plan; and

WHEREAS, the Corrective Action Plan, shall be prepared in accordance with OMB Circulars and Local Finance Notice 92-15 and submitted to the Division of Local Government Services and placed on file with the Town Clerk; and

WHEREAS, the Corrective Action Plan shall cover all findings and recommendations in the December 31, 2016 Audit Report, including State, Federal and general findings.

NOW, THEREFORE, BE IT RESOLVED, that the attached Corrective Action Plan prepared by the Chief Financial Officer, for the Town of Secaucus, has been completed in accordance with State and Federal requirements.

October 10, 2017

I, Michael Marra, Town Clerk of the Town of Secaucus, County of Hudson, do hereby certify that the above is a true copy of a resolution approved by the Mayor and Council on October 10, 2017.

Town Clerk

Mayor

Motion:	Yes	No	Abstain	Absent
Second:				
Councilman Jeffas				
Councilman Costantino				
Councilman McKeever				
Councilman Clancy				
Councilwoman Pirro				
Councilman Dehnert				
Mayor Gonnelli				

TOWN OF SECAUCUS
Schedule of Findings and Recommendations
For the Year Ended December 31, 2016

Schedule of Financial Statement Findings

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards* and with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Finding No. 2016-001

Criteria or Specific Requirement

In accordance with maintaining an internal control environment over financial reporting that is effective in the prevention and / or identification of potential financial statement misstatement and misappropriation, the Town should establish and implement formal oversight procedures for the updating of the detailed fixed asset subsidiary ledger on a timely basis.

Condition

The Town's fixed asset subsidiary report was not updated and maintained on a timely basis to reflect the asset additions, deletions, and fixed asset details such as asset tag numbers, vehicle identification numbers, makes, models, etc.

Context

Not applicable.

Effect

By not establishing and implementing oversight procedures for the updating of the fixed asset subsidiary report on a timely basis, the potential exists for financial statement misstatement and misappropriation.

Cause

Although detailed fixed asset subsidiary ledger was provided, the Town remains in the process of reviewing its current policies and procedures, and personnel, over the timely maintenance of the ledger.

Recommendation

That the Town continue to establish and implement formal oversight procedures for the updating of the detailed fixed asset subsidiary ledger on a timely basis, which would include the adoption of a formal capitalization threshold defining a general fixed asset.

View of Responsible Officials and Planned Corrective Action

The town will continue to use Acclaim inventory LLC to record and update the additions and deletions to the fixed assets. The resolution will be passed in the January 2018 reorganization meeting.