

January 3, 2023

MINUTES of the Reorganization Meeting of the Mayor and Board of Council of the Town of Secaucus, County of Hudson, State of New Jersey held on the 3rd day of January at 7:00 P.M Secaucus Municipal Government Center, 1203 Paterson Plank Road, Secaucus, NJ in Chamber II.

Adequate notice for this meeting, as required by the Open Public Meetings Act, has been provided by the filing of the notice of Meetings with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Building, and the delivery of same to the Jersey Journal on December 29, 2022.

This body wishes to advise you that in accordance with N.J.A.C.5:23-11.1, et seq. of the Indoor Air Quality Standards and Procedures for Buildings Occupied by Public Employees, smoking anywhere in this public building is prohibited by law.

Present: Mayor: Michael Gonnelli
Councilmembers: Robert Costantino
William McKeever
James Clancy
Mark Dehnert
John Gerbasio
Orietta Tringali

Pledge of Allegiance

First item on the agenda:

OATHS OF OFFICE

First Ward Councilman John Gerbasio, Second Ward Councilman James Clancy Sr., and Third Ward Councilwoman Orietta Tringali were sworn in by Municipal Judge, Karen Boylan.

Battalion Chief Nicholas Nardone Sr., Deputy Fire Chief Lawrence Marciano and Fire Chief Fred Schneider were sworn in by Municipal Clerk Michael Marra.

SECOND ROLL CALL

Present: Mayor: Michael Gonnelli
Councilmembers: Robert Costantino
William McKeever
James Clancy
Mark Dehnert
John Gerbasio
Orietta Tringali

APPROVAL OF MINUTES

Councilman Costantino motioned to approve The Minutes of the Regular Meetings of April 12, 2022, April 26, 2022, May 10, 2022 and May 24, 2022 seconded by Councilman Gerbasio.

1. Councilpersons Dehnert, Gerbasio and Tringali abstained on the minutes for the May 24th meeting. They voted yes on all remaining minutes.
2. Mayor Gonnelli abstained on the April 26th Meeting Minutes and voted to approve all remaining.

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AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried.

ORDINANCE FOR INTRODUCTION

The following ordinance was read for introduction: No. 2023-1

AN ORDINANCE AMENDING CHAPTER 127-58B OF THE CODE OF THE TOWN OF SECAUCUS "DESIGNATION OF LOCATIONS AT OR NEAR PRIVATE RESIDENCES" (FOR THE ADDITION OF HANDICAPPED PARKING SPOTS ON FOURTH STREET, CENTRE AVENUE AND HUMBOLDT STREET AND THE DELETION OF A HANDICAPPED PARKING SPOT ON EIGHTH STREET)

Councilman Costantino moved to accept the first reading of the foregoing ordinance, seconded by Councilman Gerbasio.

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried.

Public hearing for the aforementioned ordinances will be on January 24, 2023.

CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine by the Mayor and Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

The following resolution was read: No. 2023-1

TOWN OF SECAUCUS, COUNTY OF HUDSON

RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, that the minutes of the Regular Meetings of April 12, 2022, April 16, 2022, May 10, 2022 and May 24, 2022 are hereby approved.

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried.

Attest: Town Clerk

The following resolution was read: No. 2023-2

TOWN OF SECAUCUS, COUNTY OF HUDSON

RESOLUTION

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A RESOLUTION FOR APPROVAL OF THE USE OF CONTRACTS AUTHORIZED UNDER THE STATE OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Town of Secaucus wishes to purchase the commodities of a varitey of vendors listed below from authorized vendors under the State of New Jersey Cooperative Purchasing Program N.J.S.A. 40A:11-12a; and;

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J.A.C 5:34-7.29 (c); and;

WHEREAS, the Town of Secaucus authorized the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditionals of the individual State contracts; and:

WHEREAS, that the duration of the contracts between the Town of Secaucus and the referenced State Contract Vendors shall be from January 2, 2023 to December 31, 2023

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Town of Secaucus, County of Hudson, in the State of New Jersey, approve the use of contracts with authorized vendors under the State of New Jersey Cooperative Purchasing Program.

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: None

Motion carried.

Attest: Town Clerk

The following resolution was read:

No. 2023-3

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS AUTHORIZING
UASGE OF VENDORS WITH CREDIT OR OTHER ACCOUNT CARDS

WHEREAS, the Town of Secaucus has the need for goods and commodities that must be acquired by establishment of an account; and

WHEREAS, the goods and commodities are purchased with a card and through an account set up by application for tax exemption and dollar limitations; and

WHEREAS, such accounts are monitored for accountability of select users and departments, and are logged for dollar amounts; and

WHEREAS, the Town of Secaucus pays bills monthly and therefor does not participate in revolving credit cards.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, authorize the Usage of Vendors with Credit and other Account Cards; and

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BE IT FURTHER RESOLVED, that the accounts listed below are authorized be used in accordance with the provisions of this resolution:

AMAZON BUSINESS - Credit Limit \$10,000.00
BEST BUY ADVANTAGE - Credit Limit \$3,000.00
HOME DEPOT - Credit Limit \$40,000.00
IMPAC FLEET - Credit Limit \$1,000.00 per Vehicle
LOWES - Credit Limit \$12,000.00
SAMS CLUB / WAMART - Credit Limit \$15,000.00
STAPLES - Credit Limit \$10,000.00

BE IT FURTHER RESOLVED, that in accordance with LFN 2018-13, the maximum limit per purchase is 15% of the bidding threshold for the Town of Secaucus, or \$6,600.00; and

BE IT FURTHER RESOLVED, that the Mayor, Town Administrator, or their designee are hereby authorized to approve the use of Vendors with Credit or Other Account Lines on an annual basis; and

BE IT FURTHER RESOLVED, that the Mayor, Town Administrator, or their designee are hereby authorized to take any action necessary to effectuate the spirit and purpose of this resolution.

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None

Motion carried.

Attest: Town Clerk

The following resolution was read:

No. 2023-4

TOWN OF SECAUCUS, COUNTY OF HUDSON

RESOLUTION

A RESOLUTION APPROVING THE USE OF AUTHORIZED VENDOR SIGNATURES TO PROCESS PAYMENT
VOUCHERS

WHEREAS, the Town of Secaucus does business with a variety of vendors to service the Town and its residents; and

WHEREAS, the Town must make payments for both goods and services contracts and construction contracts in a timely manner in accordance with LFN 2019-02 and LFN 2006-21 in order to avoid interest fees and late fines; and

WHEREAS, several vendors lack the ability to sign each Contract (purchase order) and return them to the Town in a timely manner; and

WHEREAS, several vendors have elected to submit an authorized signature for use on their current contracts with the Town.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey authorize the use of "Authorized

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Signatures" for said vendors for current contracts in the year 2023 in the effort to make payments in a timely manner; and

BE IT FURTHER RESOLVED, that the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey authorize the payment of contracts with vendors whose signatures cannot be obtained after a good faith effort is made to do so; and

BE IT FURTHER RESOLVED, that a list of said vendors will be kept on file with the Secaucus Purchasing Department and Finance Department; and

BE IT FURTHER RESOLVED, that the Mayor, Town Administrator, or their designee are hereby authorized to execute any documents regarding the awarding of this contract, or take any action necessary to effectuate the spirit and purpose of this resolution.

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: None

Motion carried.

Attest: Town Clerk

The following resolution was read:

No. 2023-5

TOWN OF SECAUCUS, COUNTY OF HUDSON

RESOLUTION

A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS

AUTHORIZING THE CANCELLATION OF REAL PROPERTY TAXES FOR TAX BLOCK 19.01 LOTS 16 AND 16.01 AND TAX BLOCK 26 LOT 6.01

WHEREAS, in 2021 the Town directed the preparation and conversion to new Tax Maps for Tax Year 2022; and

WHEREAS, in the process of doing so, Tax Block 19.01 Lots 16 and 16.01 and Tax Block 26 Lot 6.01 were mis-labeled and, in fact, are part of the railroad right of way; and

WHEREAS, specifically Tax Block 19.01 Lots 16 and 16.01 were inadvertently listed as rights of way owned by Exxon; and

WHEREAS, while Block 26 Lot 6.01 was originally owned by a local bus company, this portion of the roadway was condemned and conveyed to the County of Hudson for a road widening and overpass project on County Avenue; and

WHEREAS, the Governing Body seeks to correct these issues by cancelling the real property taxes mistakenly assessed against Exxon and the local bus company.

NOW THEREFORE, be it resolved by the Governing Body of the Town of Secaucus in the County of Hudson and State of New Jersey, as follows:

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1. The Town hereby recognizes and acknowledges that Tax Block 19.01 Lots 16 and 16.01 form a portion of the existing railroad right of way that adjoins these parcels of property, and further that Tax Block 26 Lot 6.01 is formally and officially owned by the County of Hudson.
2. The Town Tax Assessor is hereby directed to amend the records to indicate the actual ownership status of these parcels of property.
3. The Town Tax Collector is hereby directed to cancel all real property taxes due on each of these parcels of property commencing in 2022.

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried.

Attest: Town Clerk

The following resolution was read:

No. 2023-6

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that Councilman William McKeever is hereby authorized to serve as Acting Mayor for any absence of Mayor Michael Gonnelli, during the year 2023.

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried.

Attest: Town Clerk

The following resolution was read:

No.2023-7

TOWN OF SECAUCUS, HUDSON COUNTY
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, in the County of Hudson and the State of New Jersey that the following banking institutions are hereby designated as official depositories for the funds of the Town of Secaucus in the year 2023.

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TD Bank NA
PNC Bank (Payroll)

BE IT FURTHER RESOLVED, that this resolution shall take effect on January 1, 2023.

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: None

Motion carried.

Attest: Town Clerk

The following resolution was read:

No. 2023-8

TOWN OF SECAUCUS, HUDSON COUNTY

RESOLUTION

A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
AUTHORIZING THE EXECUTION OF A CONTRACT WITH MUNICIPLY FOR
AN ONLINE PAYMENT PORTAL FOR VARIOUS DEPARTMENTS

WHEREAS, various departments of the Town of Secaucus utilize a Town management platform through Spatial Data Logic (SDL) to accept applications and handle payments for services such as parking permits, construction permits, pet licenses and inspections; and

WHEREAS, the Town desires to accept payment for these various Town issued permits and fees by credit card or other electronic method in accordance with N.J.S.A. 40A:5-43, N.J.S.A. 40A:5-46 and N.J.A.C. 5:30-9.1 et seq. in the interest of convenience, efficiency and management; and

WHEREAS, the Town of Secaucus wishes to utilize the services of MuniPAY of Fort Walton Beach, Florida for the provision of a Payment Portal for online payments via ACH or credit card for permit and other fees for the Town of Secaucus Clerk's Office, Bureau of Fire Prevention, Health Department and Construction Department.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, that authorization is provided for the execution of a contract with MuniPAY of Fort Walton Beach, Florida for the provision of a Payment Portal for various Departments of the Town of Secaucus, namely the Town of Secaucus Clerk's Office, Bureau of Fire Prevention, Health Department and Construction Department, at a per payment service fee to the consumer of 2.65% for credit or debit cards, with a \$3.00 minimum charge, and \$1.50 for ACH payments; and

BE IT FURTHER RESOLVED, that MuniPAY shall provide any and all compliance information requested by the Town of Secaucus' Office of Purchasing; and

BE IT FURTHER RESOLVED, that the Town Administrator, Town Clerk, Director of Finance or their designee is hereby authorized to take any action necessary to effectuate said purpose and intent.

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The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried.

Attest: Town Clerk

The following resolution was read:

No. 2023-9

TOWN OF SECAUCUS, HUDSON COUNTY
RESOLUTION

A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
AUTHORIZING ELECTRONIC TAX SALES 2023

WHEREAS, N.J.S.A. 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services; and

WHEREAS, upon the recommendation of the Tax Collector, the Town of Secaucus wishes to participate in electronic tax sales pursuant to N.J.A.C. 5:33-1.1; and

WHEREAS, the rules and regulations require a municipality to provide notice of the tax sales; and

WHEREAS, the rules and regulations allow said municipality to charge a fee of Twenty-five Dollars (\$25.00) for the creation, printing and mailing of any said notice; and

WHEREAS, in an effort to more fairly assign greater fiscal responsibility to delinquent taxpayers, the Town of Secaucus wishes to charge Twenty-Five Dollars and 00/100 (\$25.00) per notice for required notices, which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, that the Tax Collector is authorized to set up and conduct electronic tax sales pursuant to statutory requirements and the regulations set forth by the Division of Local Government Services; and

BE IT FURTHER RESOLVED, by the Mayor and Council for the Town of Secaucus that a fee of Twenty-Five Dollars and 00/100 (\$25.00) per notice for required notices be established and is hereby authorized and directed to be charged for each tax sale notice that is sent in conjunction with the 2023 electronic tax sale; and

BE IT FURTHER RESOLVED that the Tax Collector or their designee is hereby authorized to take any action necessary to effectuate said purpose and intent.

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli

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NAYS: None
ABSENT: None

Motion carried.

Attest: Town Clerk

The following resolution was read:

No. 2023-10

TOWN OF SECAUCUS, HUDSON COUNTY
RESOLUTION

A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS
AUTHORIZING ELECTRONIC TAX SALES BY NJ TAX LIEN INVESTORS/REALAUCTION.COM

WHEREAS, N.J.S.A. 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services; and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct electronic tax sales; and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sales process; and

WHEREAS, the Town of Secaucus has conducted electronic tax sales in prior years and has authorized electronic tax sales for this year.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, that the Tax Collector is hereby authorized to participate in an electronic tax sale and submit same to the Director of the Division of Local Government Services, if necessary; and

BE IT FURTHER RESOLVED, by the Mayor and Council for the Town of Secaucus that NJ Tax Lien Investors/RealAuction.com is hereby approved as a vendor and directed to be utilized for each notice of tax sale that is sent in conjunction with the 2023 electronic tax sale at a price of Fifteen dollars and 00/100 (\$15.00) per line item advertised; and

BE IT FURTHER RESOLVED, that the Town Administrator and the Tax Collector or their designee are hereby authorized to take any action necessary to effectuate said purpose and intent.

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None

Motion carried.

Attest: Town Clerk

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The following resolution was read:

No. 2023-11

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus that The Jersey Journal, a newspaper published and circulated in the County of Hudson, State of New Jersey, is designated as the official newspaper of the Town of Secaucus, in the County of Hudson, New Jersey.

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None

Motion carried.

Attest: Town Clerk

The following resolution was read:

No. 2023-12

TOWN OF SECAUCUS, HUDSON COUNTY
RESOLUTION

WHEREAS, it is occasionally necessary for manual checks to be written for the purposes of insurance, postage, lease agreements, permit and license fees, payroll fees, office supplies, contingency expenses in the immediate interest of health, safety and welfare, replenishment of petty cash and other essential town expenses; and

WHEREAS, it is desirable that the Chief Financial Officer notify the Governing Body of all manual checks written in the form of a report included with the monthly bill list.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Town of Secaucus hereby authorize the Chief Financial Officer to issue relevant manual payments and report them to the governing body on a monthly basis.

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None

Motion carried.

Attest: Town Clerk

The following resolution was read:

No. 2023-13

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

January 3, 2023

A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS DECLARING THE
POLICE DEPARTMENT'S EXPIRED BALLISTIC VEST PANELS AND PLATES AS SURPLUS PROPERTY

WHEREAS, the Town of Secaucus may dispose of surplus items pursuant to Local Public Contracts Law, N.J.S.A. 40A:11-36; and

WHEREAS, due to a change in disposal, Resolution 2022-229 to donate expired Police Ballistic Vest Panels and Trauma Plates to the New Jersey State Police shall be rescinded; and

WHEREAS, the Town of Secaucus' Police Department will now dispose of the above and additional vests that are no longer fit for public use and deemed surplus items to Fiber Brokers International of 289 Cooper Avenue, Brent, Alabama 35034; and

WHEREAS, upon the recommendation of the Secaucus Police Department due to the expired nature and material composition of the vests and the plates, the items listed shall be turned over securely at no cost to the Town of Secaucus.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and the Town Council of the Town of Secaucus, County of Hudson, in the State of New Jersey, incorporate the above statements and rescind Resolution 2022-229 to donate expired Police Ballistic Vest Panels and Trauma Plates to the New Jersey State Police due to a change in disposal; and

BE IT FURTHER RESOLVED, the following expired ninety-five (95) Police Ballistic Vest Panels and thirty-one (31) Trauma Plates are declared surplus and shall be transferred from the Secaucus Police Department to Fiber Brokers International of 289 Cooper Avenue, Brent, Alabama 35034:

Vest Type	Serial Number	Panels
Second Chance Level IIIA	20872614/20872615	2
Second Chance Level IIIA	20777408/20777407	2
Second Chance Level IIIA	20777370/20777369	2
Second Chance Level IIIA	20777390/2077789	2
Second Chance Level IIIA	20937153/20937152	2
Second Chance Level IIIA	20777380/20777379	2
Second Chance Level IIIA	20777362/20777361	2
Second Chance Level IIIA/with outer carrier (red)	20937149/20937148	2
Second Chance Level IIIA	20937155/20937154	2
Second Chance Level IIIA	20937161/20937160	2
Second Chance Level IIIA/ with outer carrier	20937159/20937158	2
N/A	N-9855726-A/N-9855729-A	2
N/A	20336164/20336163	2
N/A	10042308/10042308	2
N/A	20324427/203244426	2
N/A	1506101188/1506101188	2
N/A	06061297/06061297	2
N/A	20336161/20336162	2
N/A	20336158/20336157	2
N/A	20336160/20336159	2
N/A	20310405 (front only)	1
N/A	20314158/20314157	2
N/A	203361162 (front only)	1

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N/A	20314166/20314165	2
N/A	174844 (front only)	1
N/A	20310404/20310403	2
N/A	20377388/20377287	2
N/A	10777376/10377675	2
Second Chance Level IIIA	20777378/20777377	2
Second Chance Level IIIA	20777397/20777398	2
Second Chance Level IIIA	20872613/20872612	2
Second Chance Level IIIA	20872611/20872610	2
Second Chance Level IIIA	20894350/20894351	2
Second Chance Level IIIA	20777382/20777381	2
Second Chance Level IIIA	20777386/20777385	2
Second Chance Level IIIA	20777366/20777365	2
Second Chance Level IIIA	20777403/20777404	2
Second Chance Level IIIA	20777384/20777383	2
Second Chance Level IIIA	20777392/20777391	2
Second Chance Level IIIA	20777393/20777394	2
Second Chance Level IIIA	20777364/20777363	2
Second Chance Level IIIA	20777396/20777395	2
Second Chance Level IIIA	20777290/20777289	2
Second Chance Level IIIA	20777372/20777371	2
Second Chance Level IIIA	20777374/20777373	2
Second Chance Level IIIA	20777368/20777367	2
Second Chance Level IIIA	20777406/20777405	2
Second Chance Level IIIA	20777358/20777357	2
Second Chance Level IIIA	20937157/20937156	2
N/A	14 soft trauma plates	
N/A	17 hard trauma plates	

BE IT FURTHER RESOLVED, it has been determined that the above referenced items should be removed from the inventory as soon as practicable and that the transfer of the above items shall be at no cost to the Town of Secaucus; and

BE IT FURTHER RESOLVED, that the Mayor, the Town Administrator or the Chief of Police or their designee is hereby authorized to enter into any necessary agreements and take any action necessary to effectuate said purpose and intent.

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: None

Motion carried.

Attest: Town Clerk

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The following resolution was read:

No. 2023-14

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that the attached Rules and Regulations which are available for public inspection in the office of the Town Clerk for the year 2023 are hereby approved.

RULES AND REGULATIONS

1. At the hour appointed for the meeting, the members present will be called to order by the Mayor, who shall immediately proceed to have the Town Clerk call the roll and note the absentees.

2. In the absence of the Mayor and the Senior Council Member, the members of the Council may appoint one of its members as chairperson.

3. The order of business shall be as follows:

1. Roll Call
2. Opening Statement - Open Public Meetings Law Statement
3. Approval of Minutes
4. Receipt Open and Reading of Bids - the Mayor and Council have the option of opening bids during a public meeting of the Mayor and Council or during the regular business day in the presence of the Purchasing Agent, Town Clerk, Town Administrator and Town Attorney.
5. Ordinances - Introduction and Hearing
6. Consent Agenda
 - Resolutions
 - Payment of Claims
7. Bingo & Raffle Applications
8. Communications Requiring Action by Mayor & Council
9. Committee Reports
10. Unfinished Business
11. New Business
12. Remarks of Citizens
13. Adjournment

4. The order in which the roll call and votes shall take place shall be as follows: The Mayor shall be called last. The Council Members shall be called in order of seniority. In the case of Council Members with the same seniority, the first member to be called will be determined by the alphabetical order of the surnames.

5. No motion shall be stated from the Chair, unless moved by one member, and seconded by another.

6. When a question is before the meeting, no motion shall be received except:

- 1st: To adjourn
- 2nd: To lay on the table

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- 3rd: Ordering the previous question
- 4th: To postpone for a specific time
- 5th: To commit or amend
- 6th: To postpone indefinitely

All of these motions to have preference in the foregoing order. More than two amendments shall not be appended to a single question at the same time, the last amendment being denominated as an amendment to an amendment.

7. If the mover of a question accepts an amendment and no one objects thereto, it shall become part of the original motion without further form.

8. Prior to the vote on any questions, with the exception of Privileged Motions as defined in Robert's Rules of Order Revised, the chair shall ask if there are any questions or discussion regarding the motion. During this period, the Council Members may solicit any additional information or make a clarification of their feelings on the motion. Further discussion of the motion during roll call shall be restricted.

9. When a Member is about to speak in debate or communicate any matter to the Board, he/she shall respectfully address the Mayor and shall avoid all passionate language, personal or unparliamentary words. Every member of the Council shall have the privilege of speaking twice on any question but not again without permission of the Mayor.

10. Any citizen shall have the privilege of addressing the chair under Remarks of Citizens. A citizen shall have the privilege of speaking twice on the same subject but not again without permission of the Chair. However, no citizen shall speak more than five minutes on the same subject without permission of the Mayor. A citizen who has held the floor for five minutes or more shall yield the floor to any citizen who, having not been previously heard, requests permission to address the Chair. The Mayor shall have the right to determine when any citizen has abused the privilege under Remarks of Citizens and shall order such person to relinquish the floor.

11. If any member transgresses the rules, the Mayor and Council Members so called to order shall immediately sit down. The Mayor and Board of Council, if appealed to by the transgressor, shall decide the case by a majority vote, but without debate. If the appeal shall be in favor of the appealing member, then they shall be at liberty to proceed; if otherwise, they shall not be permitted to proceed. If the case requires it, the member who transgresses the rules shall, by a majority vote of the Mayor and Board of Council, be liable to censure of the Council, ejection, or be brought to the bar upon charges.

12. Any member may appeal from the Mayor's decision on a question of order, when without debate the Council Members shall demand it. Said question of order shall be decided by a majority vote of the Mayor and Board of Council.

13. The ayes and nays when taken shall be recorded in the minutes.

14. Minutes of meetings of the Mayor and Board of Council shall be approved no later than every two months.

15. Robert's Rules of Order Revised shall, in all cases, when not in conflict with the Statutes and Laws of New Jersey, or the Rules of the Town Council, be considered and held as standard authority regulating the parliamentary procedure of the Town Council.

16. Consent Agenda - all matters listed under Consent Agenda are considered to be routine by the Mayor and Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None

Motion carried.

Attest: Town Clerk

The following resolution was read: No. 2023-15

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, that Mayor Michael Gonnelli and/or the Town Administrator are hereby authorized to sign all contracts on behalf of the Town of Secaucus.

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None

Motion carried.

Attest: Town Clerk

The following resolution was read: No. 2023-16

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

A RESOLUTION AUTHORIZING INTEREST

January 3, 2023

RATE/GRACE PERIOD/YEAR-END PENALTY

WHEREAS, N.J.S.A. 54:4-67 et seq., permits the Mayor and Council to fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal charges.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus that the rate of interest on unpaid taxes shall be eight percent (8%) per annum for the first One Thousand Five Hundred Dollars (\$1,500.00) of delinquency and eighteen percent (18%) per annum on any amount in excess of One Thousand Five Hundred Dollars (\$1,500.00) to be calculated from the date the tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth (10th) calendar day following the date upon which the same became payable; and,

BE IT FURTHER RESOLVED, that in addition to the interest provided above, on all delinquencies in excess of Ten Thousand Dollars (\$10,000.00) and which are not paid prior to the end of the year, the Tax Collector shall also collect a penalty of six percent (6%) of the amount of the delinquency in excess of Ten Thousand Dollars (\$10,000.00).

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Town's Tax Collector.

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: None

Motion carried.

Attest: Town Clerk

The following resolution was read:

No. 2023-17

TOWN OF SECAUCUS, COUNTY OF HUDSON

RESOLUTION

A RESOLUTION AUTHORIZING A NON-FAIR AND OPEN PROPRIETARY CONTRACT FOR A DIGITAL FINANCIAL ACCOUNTING SYSTEM TO MUNIDEX, INC.

WHEREAS, the Town of Secaucus has the continued need to utilize Munidex, Inc. for a Digital Financial Accounting System that was created specifically for the Town of Secaucus; and

WHEREAS, N.J.A.C. 5:34-9.1(A)(1)(ii) identifies Proprietary as "Specialized in Nature" and "The good or service is patented, and the patented feature is essential for operational performance;" and

WHEREAS, the current Digital Financial Accounting System is of a Proprietary nature, a procurement governed by N.J.S.A. 40A:11-13(d) and regulated by N.J.A.C. 5:34-9.1; and

WHEREAS, in accordance with N.J.S.A. 40A:11-5 (1)(dd) "The provision or performance of goods or services for the support or maintenance of proprietary computer hardware may be awarded by the governing body without public bidding;" and

WHEREAS, Munidex, Inc. has submitted a proposal for the continued use of their Digital Financial Account System at an amount of Twenty-Five Thousand Three Hundred Twenty-Seven Dollars and 00/100 (\$25,327.00); and

WHEREAS, the Finance Director certifies that funds are available for these services under line items: 01-2010-00-12032-069 @ \$10,016.00, 01-2010-00-12052-069 @ \$10,016.00, 01-2010-00-31502-069 @ \$2,111.00, and 01-2010-00-11042-069 @ \$3,184.00; and

WHEREAS, the term of this contract shall be for a one (1) year period, beginning on January 1, 2022.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey award the contract for a Digital Financial Accounting System to Munidex, Inc. for a one-year term, at an amount not to exceed Twenty-Five Thousand Three Hundred Twenty-Seven Dollars and 00/100 (\$25,327.00); and

January 3, 2023

BE IT FURTHER RESOLVED, that Munidex, Inc. has submitted a Pay to Play disclosure form which certifies that Munidex, Inc. has not made any reportable contributions to a political or candidate committee in the Town of Secaucus in the previous year, and that the contract will prohibit them from making any reportable contributions through the term of the contract, in compliance with necessary regulations and measure of the State of New Jersey under N.J.S.A. 19-44A-20.27; and

BE IT FURTHER RESOLVED, that Munidex Inc. shall provide any and all compliance information requested by the Town of Secaucus' Office of Purchasing; and

BE IT FURTHER RESOLVED, that the Mayor, Town Administrator or their designee are hereby authorized to execute any documents regarding the awarding of this contract or take any action necessary to effectuate the spirit and purpose of this resolution.

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried.

Attest: Town Clerk

The following resolution was read:

No. 2023-18

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that Katia Sanci is hereby approved for a lateral transfer to the Fire Prevention Bureau, effective as of January 03, 2023.

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried.

Attest: Town Clerk

The following resolution was read:

No. 2023-19

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of Michael Pero Superintendent of Recreations that the following individual is hereby transferred from a Custodian to a Maintenance seasonal part time position at the Ice Rink (#83000), effective December 8, 2022, as follows:

Woltman, Kyle \$13.00/Hour

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried.

Attest: Town Clerk

The following resolution was read:

No. 2023-20

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of Michael Pero Superintendent of Recreation that the following staff below are hereby hired and/or transferred to Regular Part-Time & Seasonal positions at the Recreation Center Department (#85000), effective retroactive, December 19, 2022, as follows:

<u>Lifeguards (RPT)</u>	
Matos, Thomas	\$14.00
Schwartz, Jodi	\$14.00
Tejwani, Ashish	\$14.00
<u>New Lifeguard (RPT)</u>	
Vogel, Matthew	\$14.00
<u>Front Desk (Seasonal)</u>	
Guzman, Brianna	\$11.90
Guzman, Destiny	\$11.90
Woeckner, Hannah	\$11.90
<u>Custodian (Seasonal)</u>	
Goldsack, Marcus	\$11.90

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
 NAYS: None
 ABSENT: None Motion carried.

Attest: Town Clerk

The following resolution was read: No. 2023-21

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Town Council of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of the Police Chief and Police Committee the persons listed below are hereby appointed to the position of Probationary Police Officers for the Secaucus Police Department (#31003). This position is based on the collective bargaining contractual agreement step #1 with a base salary of \$35,000.00 per annum, plus any contractual stipends, effective January 12, 2023 as follows:

1. Hawxhurst, Austin C.
2. Gonzalez, Jayden
3. Shin, Andrew
4. Schaffer, Robert

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
 NAYS: None
 ABSENT: None Motion carried.

Attest: Town Clerk

The following resolution was read: No. 2023-22

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, and State of New Jersey, pursuant to the recommendation of Superintendent of DPW, that the below person is hereby hired to a replacement regular part time Medical Escort Driver in the Public Works Department (#50000) effective retro December 23, 2022 as follows:

	<u>Hourly Rate</u>
Manzo, James	\$14.50/Hour

The foregoing was adopted by the following roll call vote:

January 3, 2023

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried.

Attest: Town Clerk

The following resolution was read: No. 2023-23

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

A RESOLUTION AUTHORIZING THE AWARD OF CHANGE ORDER #2 TO A CONTRACT WITH
EARTHWORKS, INC. FOR THE FARM ROAD PARK PROJECT

WHEREAS, the Town of Secaucus awarded a contract with Earthworks, Inc. for the Farm Road Park Project under resolution 2022-165 in the amount of \$783,670.00; and

WHEREAS, Change Order #1 in the amount of \$34,045.00 was approved under Resolution 2022-309; and

WHEREAS, it has been determined that additional work is needed, including removing and replacing depressed curbing, which will increase the contract by Five Thousand Seven Hundred Twenty-Five Dollars and 00/100 (\$5,725.00); and

WHEREAS, there is a need for a Change Order #2 to increase the contract with Earthworks, Inc. in the amount Five Thousand Seven Hundred Twenty-Five Dollars and 00/100 (\$5,725.00), representing an increase of 5.1% from the original contract award, which will increase the overall contract amount to Eight Hundred Twenty-Three Thousand Four Hundred Forty Dollars and 00/100 (\$823,440.00); and

WHEREAS, the Chief Financial Officer has determined that sufficient funds to award this contract are available under line item 10-2150-55-70607-014.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey that the above statements are incorporated herein and Change Order #2 for Earthworks, Inc. in the amount of by Five Thousand Seven Hundred Twenty-Five Dollars and 00/100 (\$5,725.00) is hereby approved; and

BE IT FURTHER RESOLVED, that the Mayor, Town Administrator, or their designee are hereby authorized to execute any documents regarding the awarding of this contract or take any action necessary to effectuate the spirit and purpose of this resolution.

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried.

Attest: Town Clerk

The following resolution was read: No. 2023-24

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, that the below person is hereby appointed to the seasonal part-time Intern position in the Administration Department(#1000) as follows:

Cortez, Catherina #5179 (start 01/03/2023) \$13.00 / Hour

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried.

Attest: Town Clerk

The following resolution was read: No. 2023-25

January 3, 2023

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, and State of New Jersey, that the below full-time employee is hereby granted an unpaid leave of absence while on temporary disability with continued life insurance and for pension purpose, effective January 3, 2023 as follows:

Sinisi, Joan through 04/03/2023

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried.

Attest: Town Clerk

The following resolution was read: No. 2023-26

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus County of Hudson, and State of New Hersey, that the below full-time employee is hereby granted an extended unpaid leave of absence while on state temporary disability for pension and continued life insurance purposes, effective 01/05/2022 as follows:

Degenhardt, Herbert (Rec Center) through 06/15/2023

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried.

Attest: Town Clerk

The following resolution was read: No. 2023-27

TOWN OF SECAUCUS, COUNTY OF HUDSON
RESOLUTION

WHEREAS, the Town of Secaucus desires to apply for and obtain a grant from the New Jersey Department of Community Affairs under the Local Recreation Improvement Grant Program for approximately \$100,000.00 to make various improvements to the water spray features at Buchmuller Park.

NOW, THEREFORE, BE IT RESOLVED,

- 1) that the Town of Secaucus does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Town of Secaucus and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Gary Jeffas

Town Administrator

Michael Gonnelli

Mayor

The foregoing was adopted by the following roll call vote:

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried.

Attest: Town Clerk

Councilman Gerbasio moved to approve the resolutions on the Consent Agenda, seconded by Councilwoman Tringali.

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried.

RAFFLE APPLICATION

R-1651 application for an On-Premise Draw Raffle to be held on March 25, 2023, sponsored by the Secaucus High School PTSA

R-1652 application for an On-Premise 50/50 Draw Raffle to be held on March 25, 2023, sponsored by the Secaucus High School PTSA

R-1653 application for an Off-Premise 50/50 Draw Raffle to be held on March 25, 2023 sponsored by the Secaucus High School PTSA

Councilman Costantino moved to approve the foregoing raffle application, seconded by Councilman Clancy.

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried.

COMMUNICATION REQUIRING ACTION BY MAYOR AND COUNCIL

Request by the Secaucus High School PTSA to use the Koelle Boulevard Basketball Courts on January 27, 2023 for a Beefsteak Fundraiser

Request by Sonam Lama to use the Humboldt Street Gym on Saturdays from January 7 to February 25 for Basketball Training.

Acceptance of the appointment of Emma W. Perazzo as a Probationary Firefighter, effective December 28, 2022

Councilman Costantino moved to approve the foregoing communications, seconded by Councilman Gerbasio.

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None Motion carried.

Mayor Gonnelli abstained on the appointment of probationary Firefighter.

COMMITTEE REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

REMARKS OF CITIZENS

Councilman Clancy moved to adjourn the meeting 7:25 pm seconded by Councilman Costantino.

January 3, 2023

AYES: Costantino, McKeever, Clancy, Dehnert, Gerbasio, Tringali, Gonnelli
NAYS: None
ABSENT: None

Motion carried.

Michael Marra, Town Clerk

January 3, 2023

