MINUTES of the Regular Meeting of the Mayor and Board of Council of the Town of Secaucus, County of Hudson, State of New Jersey held on the $23^{\rm rd}$ day of May at 7:00 P.M Secaucus Municipal Government Center, 1203 Paterson Plank Road, Secaucus, NJ in Chamber II.

Adequate notice for this meeting, as required by the Open Public Meetings Act, has been provided by the filing of the notice of Meetings with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Building, and the delivery of same to the Jersey Journal on December 29, 2022.

This body wishes to advise you that in accordance with N.J.A.C.5:23-11.1, et seq. of the Indoor Air Quality Standards and Procedures for Buildings Occupied by Public Employees, smoking anywhere in this public building is prohibited by law.

Present: Mayor: Michael Gonnelli

Councilmembers: William McKeever
James Clancy

John Gerbasio Orietta Tringali

Absent: Robert Costantino

Mark Dehnert

Pledge of Allegiance

Laura Soto-Bayomi was honored and given a certificate of recognition for her talented performances and critical acclaim as a soprano in Opera's and Concert's.

The Secaucus Recreation, $5^{\rm th}$ Grade Boys Travel Basketball Team was presented with sweatshirts in recognition of their achievements during the season.

First item on the agenda:

INTRODUCTION OF THE 2023 MUNICIPAL BUDGET FOR THE TOWN OF SECAUCUS

The following resolution was read:

No. 2023-164

SECAUCUS MUNICIPAL BUDGET 2023

Section 1.

Municipal Budget of the Town of Secaucus, County of Hudson for the Fiscal Year 2023.

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2023;

Be it Further Resolved, that said Budget be published in the Jersey Journal in the issue of June $8^{\rm th}$, 2023

The Governing Body of the Town of Secaucus does hereby approve the following as the Budget for the year 2023:

Recorded Vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NASYS: None ABSTAINED: None

ABSENT: Costantino, Dehnert

Notice is hereby given that the Budget and Tax Resolution was approved by the Council Members of the Town of Secaucus, County of Hudson, on May 23, 2023.

A Hearing on the Budget and Tax Resolution will be held at Town of Secaucus, on June 27, 2023 at 7:00 PM at which time and place objections to said Budget and Tax Resolution for the year 2023 may be presented by taxpayers or other interested persons.

Councilman Clancy moved to approve the Introduction of the 2023 Municipal Budget for the Town of Secaucus, seconded by Councilman Gerbasio

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NASYS: None ABSTAINED: None

ABSENT: Costantino, Dehnert

APPROVAL OF MINUTES

The following resolution was read:

No. 2023-165

TOWN OF SECAUCUS, COUNTY OF HUDSON RESOLUTION

Be it Resolved, by the Mayor and Council of the Town of Secaucus, that the minutes of the Regular Meetings of January 3, 2023, January 24, 2023, February 14, 2023 and February 28, 2023 are hereby approved.

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NASYS: None ABSTAINED: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

ORDINANCE FOR PUBLIC HEARING

The following ordinance was read for public hearing:

No. 2023-7

AN ORDINANCE OF THE TOWN OF SECAUCUS, NEW JERSEY

ORDINANCE NO. 2023-7

AN ORDINANCE AMENDING SECTION 127-58B OF THE CODE OF THE TOWN OF SECAUCUS ENTITLED "DESIGNATION OF LOCATIONS AT OR NEAR PRIVATE RESIDENCES"

SECTION 1

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Town of Secaucus that Section 127-58B - "Designation of Locations at or Near Private Residences" shall be amended by \underline{adding} the following location:

NAME OF STREET	SIDE	LOCATION
Eighth Street	West	On the West side of Eighth Street beginning at a point 252 feet north of the northwest corner of Sampson Place and Eighth Street continuing north for a distance of 22 feet in front of 717 Eighth Street

That the parking space designated for 717 Eighth Street adopted by Ordinance is to be personalized for Placard Number P2642364.

BE IT FURTHER ORDAINED, by the Mayor and Council of the Town of Secaucus that Section 127-58B - "Designation of Locations at or Near Private Residences" shall be amended by <u>deleting</u> the following location:

NAME OF STREET	SIDE	LOCATION
Born Street	South	On the side of Born Street beginning at a point 209 feet west of the southwest corner of Paterson Plank Road and Born Street continuing west for a distance of 20 feet in front of 255 Born Street

SECTION 2

SEVERABILITY

BE IT FURTHER ORDAINED, that the provisions of this ordinance are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, or unconstitutional, or inapplicable to any person or circumstance,

such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of the regulation or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this ordinance would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and if such persons or circumstances, to which the ordinance or part thereof is held inapplicable, had been specifically exempted therefrom.

SECTION 3

REPEALER

BE IT FURTHER ORDAINED, that all other ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed, to the extent of such inconsistency.

SECTION 4

EFFECTIVE DATE

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon passage and publication as provided by law.

Mayor Gonnelli asked if anyone wished to be heard regarding the foregoing proposed ordinance. There being no one requesting the floor, Councilman Clancy moved that the public hearing be closed, seconded by Councilwoman Tringali.

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NASYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

Councilman Gerbasio moved that the foregoing ordinance be finally adopted, seconded by Councilman Clancy.

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NASYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

The following ordinance was read for public hearing: No. 2023-8

AN ORDINANCE OF THE TOWN OF SECAUCUS, NEW JERSEY

ORDINANCE NO. 2023-8

AN ORDINANCE AMENDING CHAPTER 73 OF THE CODE
OF THE TOWN OF SECAUCUS ENTITLED "FIRE PREVENTION AND FIRE PROTECTION" TO UPDATE
PERMIT REQUIREMENTS

WHEREAS, the Town of Secaucus, in hotels, venues, facilities and outdoor spaces located within its municipal boundaries, is host for a variety of special events that involve and attract a large number of attendees, participants, guests and spectators; and

WHEREAS, the Mayor and Council recognize that the safety of all residents, visitors, guests and attendees of any events and the protection of buildings and structures is of utmost concern, particularly in fire or other emergency situations; and

WHEREAS, the Mayor and Council want to continue to ensure that all special events which may take place on or near public property within the Town of Secaucus and require the services of Town personnel, equipment, facilities, lands, roads, and/or finances to a degree significantly over and above that in which Town routinely provides under ordinary circumstances, and/or create a diversion of limited critical fire, safety or emergency resources within the Town are known to the Town in advance for the purposes of planning, protection and response; and

WHEREAS, the Mayor and Council have determined that it would be in the public interest to update permit requirements to continue to adequately plan for fire, life, safety and health concerns for attendees, participants, guests and spectators of the event, as well as, for residents and the general public in the Town of Secaucus.

NOW THEREFORE BE IT ORDAINED by the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, as follows:

1.Chapter 73 entitled "Fire Prevention and Fire Protection," "Article IV Permit Required for Special Events" be amended and supplemented as follows (additions are indicated in bold; deletions are indicated by exesseuts):

\$73-30 Definitions.

For the purpose of this Article, the following terms, phrases, words and their derivations shall have the meanings stated herein \dots

SPECIAL EVENT

A temporary event or gathering, using either private or public property, that draws an estimated number of attendees, participants, guests and spectators exceeding 350 two hundred (200) people present on any day of the event, and that is or may be dependent on the use of municipal services, personnel, equipment, facilities, lands, roads, and/or finances. This may involve one or more of the following activities:

- (1) Blocking or restricting streets, sidewalks, or other public places, in whole or in part;
- (2) Erection or placement of a stage, bandshell, trailer, van, portable building, grandstand, bleachers, tent, or other apparatus used for entertainment purposes on public property, or on private property where otherwise prohibited by ordinance;
- (3) Sale or distribution of food or beverages on streets, sidewalks, alleys, or other public places or public property, or on private property where otherwise prohibited by ordinance;
- (4) Activity that requires for its successful and safe execution the provision and coordination of municipal services to a degree over and above that which the town routinely provides under ordinary circumstances.
- A. No person or entity shall hold a special event without first obtaining a permit, except that no such permit will be required for municipal spensored or cosponsored events. Permit requirement may be waived for a fully municipally spensored event.
- B. To obtain a permit, an application for a special event shall be fully completed and filed at least twenty (20) days prior to the start date of the event with the Bureau of Fire Prevention. There shall be no fee for the filing of an application under this Article.

May 23, 2023

- 2. All Ordinances and parts of Ordinances inconsistent herewith are hereby repealed.
- 3. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to that section, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed to be valid and effective.
- 4. This Ordinance shall take effect immediately upon passage and publication in accordance with law.

IT IS FURTHER ORDAINED that the remainder of this Chapter 73 of the Code of the Town of Secaucus shall remain in full force and effect.

Mayor Gonnelli asked if anyone wished to be heard regarding the foregoing proposed ordinance. There being no one requesting the floor, Councilman McKeever moved that the public hearing be closed, seconded by Councilman Clancy.

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

Councilman Clancy moved that the foregoing ordinance be finally adopted, seconded by Councilman McKeever.

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

ORDINANCE FOR INTRODUCTION

The following ordinance was read for introduction: No. 2023-11

AN ORDINANCE UPDATING THE CODE OF THE TOWN OF SECAUCUS, CHAPTER 80A "HOTELS, MOTELS, ROOMING HOUSES AND BOARDING HOUSES"

Councilman Gerbasio moved to accept the first reading of the foregoing ordinance, seconded by Councilman Clancy.

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

The following ordinance was read for introduction: No. 2023-12

CALENDAR YEAR 2023 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

Councilman McKeever moved to accept the first reading of the foregoing ordinance, seconded by Councilman Gerbasio.

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

The following ordinance was read for introduction:

No. 2023-13

AN ORDINANCE AMENDING CHAPTER 127-58B OF THE CODE OF THE TOWN OF SECAUCUS "DESIGNATION OF LOCATIONS AT OR NEAR PRIVATE RESIDENCES" (DELETION OF A HANDICAPPED PARKING SPOT ON MAPLE STREET)

Councilman McKeever moved to accept the first reading of the foregoing ordinance, seconded by Councilman Clancy.

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

Public hearing for the aforementioned ordinances will be on June 27, 2023

CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine by the Mayor and Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

The following resolution was read:

No. 2023-166

TOWN OF SECAUCUS, COUNTY OF HUDSON RESOLUTION

RESOLUTION APPROVING TAX OVERPAYMENT REFUND(S)

WHEREAS, it has been determined by the Tax Collector that the taxpayer(s) indicated are entitled to tax overpayment refund(s) for 2^{nd} Quarter 2023 and;

WHEREAS, it is the desire of the Mayor and Council to have these
overpayment(s) returned to the respective taxpayer(s) and/or their agent(s);

 ${\bf NOW,\ THEREFORE,\ BE\ IT\ RESOLVED,\ by\ the\ Mayor\ and\ Council\ of\ the\ Town\ of\ Secaucus\ that\ the\ requested\ overpayment\ refund(s)\ be\ made:}$

The Tax Collector is hereby authorized to make overpayment refund(s) in the amount shown to the taxpayer(s).

BLOCK	LOT	QUALIFIER	ADDRESS	AMOUNT
21	9	C0018	18 Marina Key	\$1083.74
93	18		721 Irving Place	\$3368.82
102	2	C0002	758 10 th Street	\$2072.00
214	3		1026 Gillis Place	\$1476.04

 ${\tt BE\ IT\ RESOLVED},$ that a copy of this resolution be forwarded to the Tax Collector and Chief Financial Officer; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Tax Collector is hereby authorized to execute any documents or take any other action necessary to effectuate the spirit and purpose of this Resolution.

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NASYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

The following resolution was read:

Clerical

No. 2023-167

TOWN OF SECAUCUS, COUNTY OF HUDSON RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of Michael Pero Superintendent Recreation that the below persons are hereby rehired and transferred to various summer seasonal part time positions at the Swim Club Department (#87000), effective May 24, 2023, as follows:

Ciericai	
Hawxhurst, Bryanna	\$12.93/Hour
Backiel, Sierra	\$12.93/Hour
Rehired Lifeguards	
Diehl, Charlie	\$15.13/Hour
Hardy, Tenara	\$15.13/Hour
Matos, Thomas	\$15.13/Hour
New Lifeguards	
Aucancela, Emily	\$15.13/Hour
Awad, Mriam	\$15.13/Hour
Baker, Alexandra	\$15.13/Hour
Morrobel, Adrie	\$15.13/Hour
Morrobel, Aydely	\$15.13/Hour
Pawlikowski, Karen	\$15.13/Hour
Shehata, Salma	\$15.13/Hour
Sherman, Benjamin	\$15.13/Hour

The foregoing was adopted by the following roll call vote: AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NASYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

The following resolution was read:

No. 2023-168

TOWN OF SECAUCUS, COUNTY OF HUDSON RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of Kevin O'Connor, Superintendent Public Works the following persons are hereby appointed to the seasonal part time laborer position (#50000) effective May 24, 2023.

> Mastroprieto, Justin Sodano, Brandon

\$15.00 / Hour

\$15.00 /Hour

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NASYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

The following resolution was read:

No. 2023-169

TOWN OF SECAUCUS, COUNTY OF HUDSON

RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of Michael Pero Superintendent Recreation that the below employee is hereby appointed to the regular part time position of Park Attendant in the Park Patrol Department (#81014) effective May 24, 2023, as follows:

Giorgio, Paul T.

\$14.50 /Hour

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NASYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

The following resolution was read:

No. 2023-170

TOWN OF SECAUCUS, COUNTY OF HUDSON RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of Lisa Snedeker Director Social & Senior Services that the below person is hereby appointed to the replacement regular part-time worker position in the Meals on Wheels Program Department #074000, pending the successful completion of a background check, and a drug screen, effective May 24, 2023, as follows:

Mejia, Carlos

\$14.13 / Hour

The foregoing was adopted by the following roll call vote: AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

The following resolution was read:

No. 2023-171

TOWN OF SECAUCUS, COUNTY OF HUDSON RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, and State of New Jersey, pursuant to the recommendation of Police Lieutenant that pending the successful completion of a background check, finger printing and physical examination, the below person is hereby appointed to the position of regular part time Relief Crossing Guards in the Traffic Bureau Department (#34000) effective May 24, 2023, as follows:

Crossing Guard
Portalatin, Crystal

Hourly Rate \$20.00

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

The following resolution was read:

No. 2023-172

TOWN OF SECAUCUS, HUDSON COUNTY RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of the Town Administrator that the below person is hereby appointed to the regular full-time Administrative Assistant position in the Administration Department (#1000) pending the completion of a background check, and physical including drug screening, effective June 12, 2023:

Rivelli; Stefanie

\$45,000.00 / annum

The foregoing was adopted by the following roll call vote: AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

The following resolution was read:

No. 2023-173

TOWN OF SECAUCUS, HUDSON COUNTY RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, State of New Jersey, pursuant to the recommendation of Raymond Cieciuch, Assistant Superintendent of Buildings & Grounds, the below person is hereby hired to a full time Custodian position in the Buildings & Grounds Department (#19000), pending a successful completion of a background check and physical including drug screening, effective June 5, 2023, as follows:

Moreira; Cristina \$35,000 / Annual

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

The following resolution was read:

No. 2023-174

TOWN OF SECAUCUS, HUDSON COUNTY RESOLUTION

RESOLUTION AUTHORIZING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE LTPF-2023-PLAZA CENTER STREETSCAPE IMPROVEME-00179 PROJECT

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Town of Secaucus formally approve the grant application for the above-stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as LTPF-2023-Plaza Center Streetscape Improveme-00179 to the New Jersey Department of Transportation on behalf of the Town of Secaucus.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Town of Secaucus and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council on this 23rd day of May 2023.

Michael Marra

Town Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

Michael Marra

Michael Gonnelli

Town Clerk

Mayor

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

The following resolution was read:

No. 2023-175

TOWN OF SECAUCUS, HUDSON COUNTY RESOLUTION

A RESOLUTION ON BEHALF OF THE TOWN OF SECAUCUS SUPPORTING THE SECAUCUS POLICE DEPARTMENT'S EFFORTS IN THE "CLICK IT OR TICKET" CAMPAIGN

WHEREAS, there were 694 motor vehicle fatalities in New Jersey in 2022; and

WHEREAS, approximately forty percent (40%) of the motor vehicle occupants killed in traffic crashes were not wearing a seat belt; and

WHEREAS, the use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and

WHEREAS, the National Highway Traffic Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975-2000; and

WHEREAS, the State of New Jersey and the Secaucus Police Department will participate in the nationwide "Click It or Ticket" seat belt mobilization and saturation patrols from May 22 through June 4, 2023, in an effort to raise awareness and increase seat belt usage through a combination of local and national publicity efforts; and

WHEREAS, the Division of Highway Traffic Safety has a set goal of further increasing the seat belt usage rate in the state from the current level of ninety-three percent (93%);

WHEREAS, a further increase in seat belt usage in New Jersey will save lives on our roadways.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Secaucus and the Secaucus Police Department, County of Hudson, State of New Jersey, are grateful to be recipients of a grant to take part in the "Click It or Ticket" campaign and bring awareness to the fact that seatbelts save lives; and

BE IT FURTHER RESOLVED, that the Town of Secaucus declares its support for the "Click It or Ticket" seat belt mobilization both locally and nationally from May 22 through June 4, 2023 and pledges to promote seat belt use in all seating positions in the vehicle, both front and rear seats, and conducting special enforcement patrols to address violations of Title 39 of the Motor Vehicle Code; and

BE IT FURTHER RESOLVED, that the Mayor and/or Town Administrator is hereby authorized to execute any other documents or take any other necessary action to effectuate the spirit and intent of this Resolution.

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

The following resolution was read:

No. 2023-176

A RESOLUTION AUTHORIZING A PROPRIETARY CONTRACT FOR DOCUMENT IMAGE CONVERSION SERVICES WITH DAIDA

WHEREAS, the Town of Secaucus Construction Department has the continued need for Document Image Services and Retrieval Management; and

WHEREAS, N.J.A.C. 5:34-9.1(A)(1)(ii) identifies Proprietary as "Specialized in Nature" and "The good or service is patented and the patented feature is essential for operational performance"; and

WHEREAS, N.J.S.A. 40A:11-5 (1) (DD) exempts from public bidding "the provision or performance of goods or services for the support of maintenance of PROPRIETARY COMPUTER HARDWARE AND SOFTWARE"; and

WHEREAS, Daida (formerly DRS Imaging Services, LLC) of 43 Fadem Road, Springfield, NJ 07081 had previously installed and trained personnel on the software developed exclusively for the Secaucus Construction Departments' usage; and

WHEREAS, Daida submitted a proposal for their continued services in the amount of Eighteen Thousand Eight Hundred Five Dollars and 00/100 (\$18,805.00); and

WHEREAS, the Chief Financial Officer has determined that sufficient funds to award this contract are available under line item 01-2010-00-11322-069

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey award the contract for Document Image Services and Retrieval Management to Daida at an amount not to exceed Eighteen Thousand Eight Hundred Five Dollars and 00/100 (\$18,805.00); and

BE IT FURTHER RESOLVED, that DRS Imaging Services, LLC shall provide any and all compliance information requested by the Town of Secaucus Office of Purchasing; and

BE IT FURTHER RESOLVED, that the Mayor, Town Administrator, or their designee are hereby authorized to execute any documents regarding the awarding of this contract or take any action necessary to effectuate the spirit and purpose of this resolution.

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

The following resolution was read: No. 2023-177

$\begin{array}{c} \text{TOWN OF SECAUCUS, HUDSON COUNTY} \\ \\ \underline{\text{RESOLUTION}} \end{array}$

A RESOLUTION APPROVING A CONTRACT FOR FLOOD CONTROL SERVICES TO HUGERICH CONSTRUCTION, INC.

WHEREAS, the Secaucus Department of Public Works has a continued need for the provision of Flood Control Services; and

WHEREAS, Hugerich Construction, Inc. was awarded a contract for Heavy Equipment Leasing Services on April 25, 2023 under Resolution 2023-137; and

WHEREAS, the Flood Control Services provided by Hugerich Construction of the areas of Meadowlands Parkway and Harmon Towers was for an amount not to exceed Seventy-Seven Thousand Six Hundred Two Dollars and 92/100 (\$77,602.92); and

WHEREAS, the Chief Financial Officer has determined that sufficient funds to award this contract are available under line items 10-2150-55-70608-009 @ \$75,657.67 and 10-2150-55-70609-009 @ \$1,945.25

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council for the Town of Secaucus, County of Hudson, State of New Jersey, to award a Contract to Hugerich Construction, Inc., to provide Flood Control Services for the area of Meadowlands Parkway and Harmon Towers in an amount not to exceed Seventy-Seven Thousand Six Hundred Two Dollars and 92/100 (\$77,602.92); and

BE IT FURTHER RESOLVED, that Hugerich Construction, Inc. shall provide any and all compliance information requested by the Town of Secaucus Office of Purchasing; and

BE IT FURTHER RESOLVED, that the Mayor, Town Administrator, or their designee are hereby authorized to execute any documents regarding the awarding of this contract, or take any action necessary to effectuate the spirit and purpose of this resolution.

The foregoing was adopted by the following roll call vote: AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli NAYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

The following resolution was read:

No. 2023-178

TOWN OF SECAUCUS, COUNTY OF HUDSON RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, and State of New Jersey, that pursuant to the recommendation of the Michael Pero, Superintendent of Recreation that the below person(s) are hereby appointed and reappointed as Counselors to the various seasonal part time Summer Day Camp Programs, 1st round, subject to programs returning to normal schedules as follows:

Arts and Crafts		Hourly Rate
Arana,	Miah	\$12.93
Bartletta,	Kaylie	\$12.93
Bobinski,	Jessica	\$12.93
Castro,	Daniella	\$12.93
Chen,	Derek	\$12.93
Di Giacomo,	Gianna	\$12.93
Formisano,	Anna	\$12.93
Garcia,	Stephanie	\$12.93
Gomez,	Andrew	\$12.93
Gomez,	Josue	\$12.93
Gustavo,	Coronel	\$12.93
Hernandez,	Rylee	\$12.93
Jenson,	Derek	\$12.93
Lopez,	Justyn	\$12.93
Lopez,	Madison	\$12.93
Mastropietro,	Samantha	\$12.93
Mendez,	Justin	\$12.93
Niski,	Ariana	\$12.93
O'Donnel,	Michael	\$12.93
Parise,	Joseph	\$12.93
Patel,	Krishna	\$12.93
Peet,	Phoebe	\$12.93
Perez,	Michael	\$12.93
Pisciotta,	Orietta	\$12.93
Rodolfos,	Sophia	\$12.93
Rosales,	Amanda	\$12.93
Rubin,	Addison	\$12.93

Arts and Crafts Continued		Hourly Rate
Sakatos,	Katerina	\$12.93
Sakatos,	Zoe	\$12.93
Salerno,	Vincent	\$12.93
Salvatore,	Jake	\$12.93
Salvatore,	Kaleigh	\$12.93
Soliman,	David	\$12.93
Tusa,	Kaitlyn	\$12.93
Williams,	Paige	\$12.93
Wong,	Hailey	\$12.93
Yang,	Cheryl	\$12.93

Pee Wee Camp		Hourly Rate
Alexander,	Wohlrab 1-1	\$16.00
Caceres,	Melany	\$12.93
Carbone,	Vinny	\$12.93
Chandarana,	Dev	\$12.93
Concepcion,	Amber	\$12.93
Del Nodal,	Gabriel	\$12.93
Del Nodal,	Lucas	\$12.93
Depaolo,	Jenna	\$12.93
DeRobertis,	Olivia	\$12.93
Ferati,	Nurisha	\$12.93
Franks,	Anthony	\$12.93
Giraldo,	Tyler	\$12.93
Gomez,	Angelina	\$12.93
Guzman,	Pamela	\$12.93
Hanveer,	Jhammat	\$12.93
Huynh,	Minh	\$12.93
Javier,	Edily	\$12.93
Lawlor,	Shannon	\$12.93
Lemise,	Laila	\$12.93
Loesner,	Joseph	\$12.93
Lopez,	Jazlynn	\$12.93
Lucas,	Del Nodal	\$12.93
Manoj,	Ishaan	\$12.93
Pee Wee Continued		Hourly Rate
Matta,	David	\$12.93
Pacheco,	Luis	\$12.93
Pacheco,	Mary	\$12.93
Pande,	Arnav	\$12.93
Paparazzo,	Brooke-Lynn	\$12.93

Pinto,	Breyonna	\$12.93
Ramirez,	Jayleen	\$12.93
Ramirez,	Uriel	\$12.93
Rodriguez,	Luisa	\$12.93
Rodriguez,	Noah	\$12.93
Rullo,	Christopher	\$12.93
Semelmacher,	Jarred 1-1	\$16.00
Sherpa,	Wascel	\$12.93
Soonduos,	Alzubi	\$12.93
Suarez,	Bella 1-1	\$16.00
Suknundun,	Roddock	\$12.93
Taylor,	Steven 1-1	\$16.00
Tomaszewski,	Joseph	\$12.93
Toro,	Cody	\$12.93
Unsay,	Joshua	\$12.93
Youn,	Audrey	\$12.93

Junior Camp		Hourly Rate
Abada,	Youcef	\$12.93
Abada,	Younes	\$12.93
Abuhadba,	Ryanne	\$12.93
Alfarano,	Joseph	\$12.93
Alzubi,	Hibba	\$12.93
Baranwal,	Shaurya	\$12.93
Bhuptani,	Harsh	\$12.93
Chan,	Emily	\$12.93
Currier,	Sophia	\$12.93
De Guzman,	Hailey Anne	\$12.93
Dejesus,	Hennessy	\$12.93
DiNardo,	Dominic	\$12.93
Junior Camp Continued		Hourly Rate
Duraku,	Genci	\$12.93
Dwivedi,	Vatsal	\$12.93
Echeverry,	Valerie 1-1	\$16.00
Escobar,	Daniel	\$12.93
Filian,	Gabriella 1-1	\$16.00
Fink,	Abigail	\$12.93
Flamenco,	Aimee	\$12.93
Jhamatt,	Kritika	\$12.93
Jimenez,	Emmanuel	\$12.93
Jones,	Kismet	\$12.93
Lombardo,	Joseph 1-1	\$16.00

Marinos,	Brian	\$12.93
Martinez,	Nigel	\$12.93
McGarrity,	Matthew	\$12.93
Mutuku,	Beverly	\$12.93
Otero,	Isabella	\$12.93
Papa,	Brennan	\$12.93
Patel,	Priya	\$12.93
Paulino,	Betsabe	\$12.93
Quinones,	Adam 1-1	\$16.00
Reyes	Brianna	\$12.93
Rivers,	Caroline	\$12.93
Rocha,	Carine 1-1	\$16.00
Rodriguez,	Jayden	\$12.93
Rojas,	Angelina	\$12.93
Santana,	Jimmy	\$12.93
Soler,	Rebeca 1-1	\$16.00
Soler,	Sofia	\$12.93
Soler,	Samantha	\$12.93
Tango,	Julianna	\$12.93
Torres,	Kamila	\$12.93
Tusa,	Kaitlyn	\$12.93
Vasquez,	Sebastian	\$12.93
Veloz,	Zachary	\$12.93
Ventura,	Briana	\$12.93
Wohlrab,	Marguret 1-1	\$16.00
Junior Camp Continued		Hourly Rate
Yearty,	Jacob	\$12.93

Senior Camp		Hourly Rate
Bradley,	Jaden 1-1	\$16.00
Chirino,	Luciano 1-1	\$16.00
Ford,	Elias	\$12.93
Guevara,	Justin	\$12.93
Jennings,	Amyah	\$12.93
Khan,	Zara	\$12.93
Mack,	Kenneth	\$12.93
Martinez,	Xiomara	\$12.93
Murillo,	David 1-1	\$16.00
Nazario,	Jules 1-1	\$16.00
Parise,	Nicole	\$12.93
Saberon,	Abigail	\$12.93
Siddiq,	Areeba	\$12.93

Spooner,	Aidan	\$12.93
Trani,	Ava	\$12.93
Trueblood,	Nevin	\$12.93
Williams,	Megan	\$12.93
Worthington,	Giana	\$12.93

Extended Care		Hourly Rate
Gupta,	Diya	\$12.93
Calara,	Emmanuelle	\$12.93
Kim,	Giovanni	\$12.93
Extended Care Continued		Hourly Rate
Kosky,	Kaitlyn	\$12.93
Mendez,	Vivian	\$12.93
Terrero,	Sean	\$12.93
Tierra,	Carlos	\$12.93
Solanki,	Param	\$12.93
Marra,	Alex	\$12.93
Mosher,	Genna	\$12.93
Punnacherry,	Tania	\$12.93
Abdelmalak,	Mariem	\$12.93
Daliva,	Jared	\$12.93
Durham,	Dionna	\$12.93
Hidalgo Estevez,	Ruth Michelle	\$12.93
Iacopelli,	Massimo	\$12.93
Mabirizi,	Rodney	\$12.93
Rodriguez,	Jorge	\$12.93
Rodriguez,	Myah	\$12.93
Sami,	Claros	\$12.93

Game On		Hourly Rate
Backiel,	Connor	\$12.93

Bello,	Slade	\$12.93
Bhuptani,	Disha	\$12.93
Bradley,	Jazmine	\$12.93
Drumeler,	Cayden	\$12.93
Ferati,	Nora	\$12.93
Fu,	Ian	\$12.93
Fu,	Alexa	\$12.93
Hawxhurst,	Collin	\$12.93
Papa,	Sara	\$12.93
Pinto,	Joseph	\$12.93
Ruiz,	Valerie	\$12.93
Sherman,	Benjamin	\$12.93
Game On Continued		Hourly Rate
Whyte,	Jack	\$12.93
Veloz,	Zachary	\$12.93
Showstoppers		Hourly Rate
Rubin,	Addison	\$12.93
Gasser,	Emily	\$12.93
Gasser,	Madeline	\$12.93
Ianuale,	Sydney	\$12.93
Patel,	Dioesh	\$12.93
Sharpe,	Angelina	\$12.93
Hawxhurst,	Branna	\$12.93
Fasciano,	Samantha	\$12.93
Soler	Rebeca	\$12.93
Arana	Miah	\$12.93

Continued...

Head Counselors Fernandez, Nayelis (1 Syracuse, Julia (Pee Fearon, Justyn (Junio Sanci, Carmelina (Jun Mancha, Aidan (Senio Wohlrab, Jaelyn (Senio	Wee Camp) or Camp) nior Camp) r Camp)	Stipends \$4,000.00 \$4,000.00 \$4,000.00 \$4,000.00 \$4,000.00 \$4,000.00
Extended Camp Coording	<u>nator</u>	Stipend
Waiver,	Donna	\$2,500.00
Head Counselor-Extend	ded Camp	Stipend
Nitschke,	Maryanne	\$1,500.00

The foregoing was adopted by the following roll call vote: AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli NAYS: None

May 23, 2023

ABSENT: Costantino, Dehnert

Attest: Town Clerk

The following resolution was read:

No. 2023-179

RESOLUTION CLARIFYING THE TERMS OF SETTLEMENT OF THE TAX APPEALS REGARDING

LOT 5 IN BLOCK 141 AS SET FORTH ON THE OFFICIAL TAX MAPS OF

THE TOWN OF SECAUCUS OWNED DURING THE SUBJECT TAX YEARS BY

ARAS TRADING LLC

WHEREAS, Aras Trading LLC (the Taxpayer), the owner of real property located at 1320 Paterson Plank Road, otherwise designated as Lot 5 in Block 141 on the official Tax Maps of the Town of Secaucus; and

WHEREAS, the within Resolution clarifies the prior resolution (Resolution No.2023-111) adopted on March 28, 2023 that originally authorized the settlement of this tax appeal matters; and

WHEREAS, as set forth in the prior Resolution in 2022 the Town imposed a seven hundred fifty thousand (\$750,000) dollars Added Assessment for the 2021 and 2022 Tax Years; and

WHEREAS, prior to the Added Assessment the Town's Assessment Value for the land alone, was four hundred sixty-four thousand seven hundred (\$464,700) dollars; and

WHEREAS, with the Added Assessment, the real property's overall Assessment Value for the 2021 and 2022 Tax Years was one million two hundred fourteen thousand seven hundred (\$1,214,700) dollars; and

WHEREAS, the Taxpayer has taken appeals to the Tax Court of the State of New Jersey from the Assessed Value of the real property for the 2022 Tax Year and the Added/Omitted Assessment for the 2022 Tax Year; and

WHEREAS, the Parties agreed that the Town would withdraw the added Assessment for 2022 and reduce the Assessment Value of the property to four hundred sixty-four thousand seven hundred (\$464,700) dollars; and

WHEREAS, the Parties have also agreed to adjust the Assessment Value for the 2023 Tax Year to four hundred eighty thousand (\$480,000) dollars; and

WHEREAS, upon the advice of its Tax Assessor, the Governing Body has determined that it is in the best interests of the Town of Secaucus to consent to these proposed settlement terms; and

NOW, THEREFORE, be it resolved by the Town Council of the Town of Secaucus in the County of Hudson and State of New Jersey, as follows:

- 1. The Total Assessment Value of the property located at 1320 Paterson Plank Road (Lot 5, Block 141) (together with the other terms of settlement) for Tax Year 2022 shall be four hundred sixty-four thousand seven hundred (\$464,700) dollars.
- 2. The Assessment Value for the 2023 Tax Year shall be four hundred eighty thousand (\$480,000) dollars.

- The Taxpayer shall receive a total tax refund in the amount of twenty-eight thousand two hundred twenty-two dollars and fifty cents (\$28,222.50).
- The Town Tax Appeal attorney is hereby authorized to withdraw the Town's counterclaims filed in these tax appeal matters for each of the years in which Counterclaims were filed.
- The Town Tax Collector is hereby directed to satisfy the tax refund and has the authority to adjust said amount in accordance with its records.
- The Town Tax Assessor is hereby directed to amend its records accordingly.
- This Resolution shall take effect immediately or as otherwise provided by law.

The foregoing was adopted by the following roll call vote: AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: Costantino, Dehnert

Attest:

Town Clerk

The following resolution was read:

No. 2023-180

TOWN OF SECAUCUS, COUNTY OF HUDSON RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Town of Secaucus, County of Hudson, and State of New Jersey, pursuant to the recommendation of the Town Administrator and the Personnel Committee that the below person is hereby promoted to the Purchasing Agent position in the Finance Department (#13000), effective June 1, 2023.

Smith, Christine

\$75,000.00

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: Costantino, Dehnert

Town Clerk Attest:

Councilman McKeever moved to approve the resolutions on the Consent Agenda, seconded by Councilman Clancy.

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: Costantino, Dehnert

Town Clerk Attest:

PAYMENT OF CLAIMS

Councilman Gerbasio moved that the following Salary Vouchers and Claims Fund Register be approved, seconded by Councilman Clancy.

Town of Secaucus Payroll Acct. w/ending 05/12/2023 \$ 1,100,297.06

Admin. And Exec.	\$22,761.17
Mayor & Council	\$17,707.61
Municipal Clerk	\$5,521.77
Community Shuttle Bus	\$3,161.99
Legal Dept.	\$8,035.71

Municipal Court	\$25,616.52
Engineering	\$7,562.77
Public Bldgs. & Grounds	\$59,281.05
Planning Board	\$0.00
Board of Adjustments	\$0.00
Retirees - Health	\$0.00
SHBP - Waiver	\$0.00
Eyeglasses - Tax Free	\$0.00
Communications & Security	\$9,206.44
Environmental	\$3,350.62
Construction Code Dept.	\$25,151.74
Treasurer's Office	\$22,351.35
Assessment of Taxes	\$6,990.71
Collection of Taxes	\$5,659.70
Fire Department	\$0.00
Police Department	\$433,522.72
School Crossing Guards	\$26,143.51
Office of Emergency Mgmt.	\$0.00
Office of Inspections	\$16,794.69
Road Repair/Maintenance	\$195,020.97
Sewer System	\$0.00
Solid Waste Mgt. Recycling	\$6,963.01
Pool	\$4,098.06
Pool Social Security	\$0.00
Board of Health	\$6,867.79
Social Services	\$29,801.60
Parks & Playgrounds	\$0.00
Supervision of Playground	\$81,570.04
Recreational Activities	\$2,147.66
Social Security	\$55,741.41
Workers Comp Reg	\$0.00
Meals on Wheels	\$0.00
DFC - Dave Bratton	\$2,307.72
Off Duty Police Officers	\$16,958.73
Current Fund	\$0.00
Grant	\$0.00
Trust	\$0.00

Town of Secaucus Tax Escrow Acct. weekending \$112,151.54

Town of Secaucus Payroll Acct. w/ending 05/26/2023 \$ 1,046,389.02a

Admin. And Exec.	\$20,711.52
Mayor & Council	\$1,423.09
Municipal Clerk	\$6,817.30
Community Shuttle Bus	\$3,075.67
Legal Dept.	\$7,960.71

Municipal Court	\$23,639.85
Engineering	\$10,112.68
Public Bldgs. & Grounds	\$59,636.26
Planning Board	\$0.00
Board of Adjustments	\$0.00
Retirees - Health	\$0.00
SHBP - Waiver	\$0.00
Eyeglasses - Tax Free	\$0.00
Communications & Security	\$8,926.50
Environmental	\$3,363.96
Construction Code Dept.	\$27,894.53
Treasurer's Office	\$22,648.57
Assessment of Taxes	\$6,966.99
Collection of Taxes	\$5,605.95
Fire Department	\$0.00
Police Department	\$434,262.48
School Crossing Guards	\$25,630.51
Office of Emergency Mgmt.	\$0.00
Office of Inspections	\$12,727.86
Road Repair/Maintenance	\$154,609.45
Sewer System	\$0.00
Solid Waste Mgt. Recycling	\$6,914.46
Pool	\$6,346.82
Pool Social Security	\$0.00
Board of Health	\$6,117.64
Social Services	\$30,117.01
Parks & Playgrounds	\$0.00
Supervision of Playground	\$78,842.03
Recreational Activities	\$965.47
Social Security	\$50,797.44
Workers Comp Reg	\$0.00
Meals on Wheels	\$0.00
DFC - Dave Bratton	\$2,307.72
Off Duty Police Officers	\$28,266.55
Current Fund	\$0.00
Grant	\$0.00
Trust	\$0.00
-	

Town of Secaucus Tax Escrow Acct. weekending 05/25/2023 \$112,638.41

Total Amount Claims Check No. 71166-71434 \$682,387.75

Recreation Acct 1113 \$95,900.14

Recreation On-Line None

Note: Current and Trust Account checks are now part of the Total amount of Claims.

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

Mayor Gonnelli abstained on all Fire Department Bills and voted yes on all remaining bills.

RAFFLE APPLICATION

- Application R1665 for Raffle Baskets to be held on September 17, 2023, sponsored by the Secaucus High School PTSA
- Application R1666 for an Off-Premise 50/50 to be held on September 17, 2023, with a selling start date of July 15, 2023, sponsored by the Secaucus High School PTSA.
- Application R1667 for an On-Premise 50/50 to be held on September 17, 2023, sponsored by the Secaucus High School PTSA.

Councilman Gerbasio moved to approve the foregoing raffle application, seconded by Councilman Clancy.

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

COMMUNCATION REQUIRING ACTION MY MAYOR AND COUNCIL

- 1. Request by Devray Agarwal to use the Humboldt Street Gym for a Graduation Party on June 25 from Noon to $3 \mathrm{pm}$
- Approving the removal of Andrew Dejesus as a member of Engine Co. 2/Rescue Co. 1 in good standing.
- Approving the removal of Erick Villagomez as a member of Engine Co. 2/Rescue Co. 1 in good standing.

Councilman Clancy moved to approve the foregoing communications, seconded by Councilman Gerbasio.

The foregoing was adopted by the following roll call vote:

AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli

NAYS: None

ABSENT: Costantino, Dehnert

Mayor Gonnelli abstained on Communications 2 and 3.

Attest: Town Clerk

COMMITTEE REPORTS

Councilman Clancy asked residents to donate used school uniforms.

Councilwoman Orietta gave information on Library Events

Councilman McKeever gave information regarding CPR courses for residents.

UNFINISHED BUSINESS

Councilman Gerbasio gave information regarding various Secaucus Police Department events.

Councilman Clancy invited all residents to attend the annual 4^{th} of July Fireworks Celebration.

NEW BUSINESS

REMARKS OF CITIZENS

Councilwoman Tringali moved to adjourn the meeting $7:25~\mathrm{pm}$ seconded by Councilman Gerbasio.

The foregoing was adopted by the following roll call vote: AYES: McKeever, Clancy, Gerbasio, Tringali, Gonnelli NAYS: None

ABSENT: Costantino, Dehnert

Attest: Town Clerk

Michael Marra, Town Clerk